

MANAGING YOUR SITE AT ALERT LEVEL 2

See how the HazardCo System can help you manage COVID-19 on your site.



BEFORE ARRIVING

UPDATE YOUR SSSP

Review and update your site specific safety plan (SSSP) to include outbreak of infection and illness controls.

If you haven't already, simply move your site pack into the new Hub to update the SSSP. We'll send you a new QR code.

PLAN WITH A TASK ANALYSIS

Ensure you have a COVID-19 specific safety plan detailing the steps you are taking to mitigate risk.

Download the new template of the Alert Level 2 Task Analysis.

SHARE INFO WITH A TOOLBOX TALK

Complete a digital toolbox talk by video, outlining your COVID-19 safety plan at Alert Level 2, with everyone who will be on-site.

Use a video chat tool like Zoom or Skype, then record that you had the meeting on your HazardCo App.

SITE ENTRY

DISPLAY SIGNAGE

Ensure your site is fully secure with clear signage at all entry points, outlining your commitment to maintaining COVID-19 controls.

Purchase our new COVID-19 hygiene boards and display them at all site entry points.

EVERYONE TO SCAN IN

All workers, visitors and delivery staff must scan into site using the free HazardCo App.

You'll be asked COVID-19 health check questions and contact tracing information.

MAINTAIN HYGIENE

Ensure you provide wash stations, hand sanitiser and cleaning equipment to maintain protocols.

Ensure that hygiene controls and guides are in place as per the Alert Level 2 TA.

LEAVING SITE

EVERYONE TO SCAN OUT

All workers, visitors and delivery staff must scan out of site using the free HazardCo App.

They can now record their next location on the scan out page.

WASH YOUR HANDS

Everyone must wash their hands when leaving the site.

Wash your hands for 20 seconds and dry thoroughly with a paper towel, or use hand sanitiser.

KEEP INFORMED

Ensure everyone acknowledges their obligation to let the Site Owner know if they suspect they may have contracted COVID-19.

You will find a new tick box for everyone to agree and acknowledge their obligation when they scan out using the App.

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DAILY OPERATIONS



WORKING ON SITE

- Maintain a physical distance of 1 metre for those you work with.
- Review the COVID-19 controls each week with everyone on-site.
- Make sure people are not sharing tools, otherwise disinfect tools and surfaces before and after use.
- Everyone to dispose of their own rubbish in site bins, including cigarette butts.



CLEANING

- Make sure you have alcohol based hand sanitiser and cleaning equipment available.
- Disinfect all high touch areas regularly and have a cleaning guide in place.
- Physical distance rules apply when using toilet facilities and must be cleaned regularly.



VISITORS

- Maintain a physical distance of 2 metres for members of the public.
- Designate one worker to manage any visitor requirements.
- Make sure visitors to site do not touch anything.



DELIVERIES

- All deliveries need to be contactless. Do not take the delivery docket, instead take a photo.
- Ensure suppliers and delivery companies also have a COVID-19 specific safety plan.
- If you need to conduct a 2 person lift make sure not to mix bubbles, either 2 site workers or 2 delivery people.